

# INVOICE

[Company Name]  
[Street Address]  
[City, State, Zip]  
[Phone] | [Email]

Invoice #: \_\_\_\_\_  
Date: \_\_\_\_\_  
Project: \_\_\_\_\_

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## BILL TO:

[Client Name]  
[Client Address]  
[Phone]

## WORK SITE:

[Location Description / Address]

## MATERIAL COSTS

Description (Lumber, Hardware, Finishes)	Qty	Unit Price	Total

## LABOR & INSTALLATION

Service Description	Hours	Rate	Total

Material Subtotal: \$ \_\_\_\_\_

Labor Subtotal: \$ \_\_\_\_\_

Tax Rate (%): \_\_\_\_\_

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GRAND TOTAL: \$ \_\_\_\_\_

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### Notes / Terms:

1. Payment is due within [X] days.
2. All materials remain the property of [Company Name] until paid in full.

\_\_\_\_\_  
Contractor Signature

\_\_\_\_\_  
Client Signature