

# CONSTRUCTION INVOICE

[Contractor/Company Name]  
[License Number]  
[Phone Number]

**Invoice #:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Project ID:** \_\_\_\_\_

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**CLIENT / CORPORATE OFFICE**

[Company Name]  
[Site Address]  
[Attention To/Project Manager]

**REMIT PAYMENT TO**

[Bank Name]  
Account: [Number]  
Routing: [Number]

Phase/Code	Description of Renovation Work	Qty/Hrs	Unit Price	Total
[00-000]	General Demolition & Site Prep			\$
[00-000]	Electrical, Data & Cabling Upgrades			\$
[00-000]	HVAC / Mechanical Modifications			\$
[00-000]	Interior Finishes (Paint, Flooring, Millwork)			\$
[00-000]	Plumbing / Kitchenette Installation			\$

Subtotal: \$ \_\_\_\_\_  
Tax/Permits: \$ \_\_\_\_\_  
Retainage (%): (\$ \_\_\_\_\_)  
Total Amount Due: \$ \_\_\_\_\_

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**Terms:** Payment due within [30] days. Please include Project ID on all correspondence.

**Notes:** All work completed in accordance with Contract dated [Date].