

[Business Name]

[Street Address]

[City, State, Zip]

[Phone Number] | [Email]

INVOICE

Invoice #: _____

Date: _____

Due Date: _____

BILL TO:

[Client Name]

[Client Address]

[Client Phone]

PROJECT SITE:

[Project Name/Location]

[Start Date - End Date]

Description of Services / Materials	Quantity/Hrs	Rate/Price	Total
[Labor: Hardscaping/Mowing/Planting]			\$0.00
[Materials: Mulch/Stone/Plants]			\$0.00

Subtotal: \$0.00

Tax: \$0.00

Amount Due: \$0.00

NOTES & PAYMENT INSTRUCTIONS:

Please make checks payable to: [Business Name]

Payment due within [X] days. Thank you for your business!