

# [LAW FIRM NAME]

Environmental & Hazardous Waste Defense

[Street Address]

[City, State, Zip]

[Phone Number] | [Email]

## INVOICE

**Date:** [Date]

**Invoice #:** [00000]

**Due Date:** [Date]

### BILL TO:

[Client Name]

[Company Name]

[Address]

[City, State, Zip]

### RE: MATTER REFERENCE

[Case/Matter Name]: EPA Compliance / RCRA Part B Permit Review

**Matter ID:** [Matter-000]

Date	Professional / Service	Description of Services (Regulatory/Hazardous Waste Tasks)	Hours	Rate	Total
[MM/DD]	[Attorney Name]	Review of hazardous waste manifests and site remediation plan.	0.00	\$0.00	\$0.00
[MM/DD]	[Specialist Name]	Regulatory analysis of CERCLA liability regarding site [Location].	0.00	\$0.00	\$0.00

Date	Professional / Service	Description of Services (Regulatory/Hazardous Waste Tasks)	Hours	Rate	Total
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[MM/DD]	[Name]	Preparation of Response to Notice of Violation (NOV).	0.00	\$0.00	\$0.00
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Expenses & Disbursements	Amount
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Environmental Lab Testing Fees / Filing Fees

\$0.00

Expert Witness Retainer (Toxicology/Hydrology)

\$0.00

Services Total: \$0.00

Expenses Total: \$0.00

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**TOTAL DUE: \$0.00**

**Payment Instructions:** Please make checks payable to "[Law Firm Name]" and include the invoice number. For wire transfers, please contact our accounting department.

*Notice: Standard interest rates of [X%] apply to balances unpaid after 30 days.*