

# [LAW FIRM NAME]

[Street Address]  
[City, State, Zip]  
[Phone Number]  
[Email/Website]

## INVOICE

**Invoice #:** [0000]  
**Date:** [Date]  
**Matter ID:** [BK-000]

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**BILL TO:**

**[Client Business Name]**  
[Contact Person]  
[Client Address]  
[City, State, Zip]

Date	Description of Services / Professional Activities	Hours	Rate	Amount
[Date]	Initial Consultation & Financial Records Review	0.00	\$0.00	\$0.00
[Date]	Preparation of Chapter [11/7] Petition & Schedules	0.00	\$0.00	\$0.00
[Date]	Representation at Meeting of Creditors (341 Meeting)	0.00	\$0.00	\$0.00
<b>Disbursements / Court Filing Fees</b>				<b>\$0.00</b>

Subtotal: \$0.00  
Retainer Applied: (\$0.00)  
Balance Due: \$0.00

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**Payment Terms:** Due within [30] days. Please make checks payable to "[Law Firm Name]".

Legal services rendered in connection with United States Bankruptcy Court proceedings.