

[LAW FIRM NAME]

[Address Line 1]
[City, State, Zip]
[Phone Number]

INVOICE

Invoice #: [0000]
Date: [MM/DD/YYYY]

CLIENT / BILLING TO:

[Client Name]
[Company Name]
[Mailing Address]

MATTER / PROJECT:

RE: [Project Name/Property Address]
Parcel ID: [00-00-000]
Matter #: [Case Number]

Date	Description of Professional Services	Hours	Rate	Amount
[Date]	Review of local zoning ordinances and setback requirements.	[0.0]	[\$[000]]	[\$[000.00]]
[Date]	Preparation for and attendance at Planning Commission Hearing.	[0.0]	[\$[000]]	[\$[000.00]]
[Date]	Drafting Variance Application and supporting Brief of Support.	[0.0]	[\$[000]]	[\$[000.00]]

Costs & Disbursements (Filing Fees, Surveys, Postage)**Amount**

Municipal Application Filing Fee

#[000.00]

Public Notice Mailing / Legal Advertisement

#[000.00]

Services Total: #[0.00]

Expenses Total: #[0.00]

TOTAL DUE: #[0.00]

Please make checks payable to [Law Firm Name].

Terms: Payment due within [30] days. Late filings or unpaid balances may be subject to interest as permitted by local bar regulations.