

**[LAW FIRM NAME]**

[Street Address]  
[City, State, Zip]  
[Phone Number]

**INVOICE # [0000]**  
**DATE: [Month DD, YYYY]**

---

**CLIENT INFORMATION**

[Client Name]  
[Client Address]  
[Client Email]

**MATTER DETAILS**

**Case Ref:** [Reference Number]  
**Consultant:** [Attorney Name]

Description	Duration/Qty	Rate	Amount
Initial Legal Consultation Fee	[0.00] Hours	[\$0.00]	[\$0.00]
[Additional Service/Research]	[0.00]	[\$0.00]	[\$0.00]
		<b>Subtotal</b>	[\$0.00]
		<b>Tax</b>	[\$0.00]
		<b>TOTAL DUE</b>	<b>[\$0.00]</b>

**PAYMENT INSTRUCTIONS**

Please make checks payable to **[Law Firm Name]** or pay via wire transfer to Account: [Number]. Payment is due within [Number] days.

Thank you for choosing [Law Firm Name]. This document serves as an official invoice for legal services rendered.