

[Business Name]

[Street Address]
[City, State, Zip]
[Phone Number]
[License #]

INVOICE

Invoice #: _____

Date: _____

Project: HVAC Installation

BILL TO:

[Client Name]
[Client Address]
[Client Phone]

SITE ADDRESS:

[Installation Address]
[Property Type]

Description (Unit, Model, Labor)	Qty/Hrs	Unit Price	Total
Condensing Unit Installation			
Evaporator Coil / Air Handler			
Ductwork & Venting Materials			

Description (Unit, Model, Labor)	Qty/Hrs	Unit Price	Total
----------------------------------	---------	------------	-------

Thermostat & Control Wiring

Labor - HVAC Technicians

Permits & Inspection Fees

Subtotal: \$ _____
 Tax Rate: _____ %
 Sales Tax: \$ _____
 TOTAL DUE: \$ _____

Notes / Warranty Terms:

Payment Terms: Due upon receipt of invoice unless otherwise specified.