

[Organization Name]
[Street Address]
[City, State, Zip Code]
[Tax ID / EIN Number]

INVOICE

Date: [Date]
Invoice #: [00001]

Bill To (Foundation):

[Corporate Foundation Name]
[Contact Name/Department]
[Address]
[City, State, Zip]

Grant Reference:

Grant ID: [Reference Number]
Cycle: [Grant Year/Period]

Description of Giving/Grant Purpose		Amount
[Program Name / General Operating Support]		\$0.00
[Specific Project or Event Sponsorship]		\$0.00
Total Requested:		\$0.00

Payment Instructions:

Make all checks payable to: [Organization Name]

Electronic Transfer (ACH):

Bank Name: [Bank Name]
Routing #: [Routing Number]
Account #: [Account Number]

Thank you for your generous support of our mission. [Organization Name] is a 501(c)(3) nonprofit organization. No goods or services were provided in exchange for this contribution.