

PROFORMA INVOICE

[Invoice Number]

Date: [DD/MM/YYYY]

[E-commerce Store Name]

[Business Registration Number]

[Store Address Line 1]

[City, State, Zip]

[Contact Email/Phone]

BILL TO

[Customer Name]

[Billing Address]

[City, State, Zip]

[Country]

[Phone Number]

SHIP TO

[Recipient Name]

[Shipping Address]

[City, State, Zip]

[Country]

PAYMENT INFORMATION

Method: [Credit Card / PayPal / Wire]

Currency: [USD / EUR / GBP]

Order ID: [Store Order #]

SHIPPING DETAILS

Carrier: [FedEx / DHL / UPS]

Incoterms: [DAP / CPT / EXW]

Est. Delivery: [Date]

SKU / Item Description	Qty	Unit Price	Total
[Product Name 1]	0	0.00	0.00
[Product Name 2]	0	0.00	0.00

Subtotal: 0.00
Shipping: 0.00
Tax / VAT: 0.00
Total Amount: 0.00

Notes: This is a proforma invoice provided prior to the shipment of goods. It is not a tax invoice. Goods will be shipped upon confirmation of payment. Please mention the Order ID in your payment reference.

Return Policy: [[Link to Store Policy](#)]