

UNIVERSITY NAME

Office of Development
Capital Campaign Division
123 University Ave, Campus City, ST 12345

PLEDGE INVOICE

DATE:

INVOICE #:

DONOR INFORMATION CAMPAIGN DETAILS

Campaign Name: _____

Pledge Year: _____

Account ID: _____

Description of Gift / Designation	Amount
Capital Improvement Fund - [Project Name]	\$
Endowed Scholarship Support	\$
Unrestricted Campaign Excellence Fund	\$
Total Installment Due:	\$

PAYMENT INSTRUCTIONS

Please make checks payable to "**University Name Foundation**" and include your Invoice Number in the memo line. To process a wire transfer or gift of appreciated securities, please contact the Advancement Office at (555) 012-3456.

The University is a registered 501(c)(3) non-profit organization. Your contribution is tax-deductible to the extent allowed by law.

Thank you for your visionary support of our students and future.