

COMMISSION INVOICE

[Recruitment Agency Name]
[Street Address]
[City, State, Zip]
[Tax ID/VAT Number]

Invoice #: [000000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILL TO

[Client Company Name]
[Contact Name]
[Street Address]
[City, State, Zip]

PAYMENT INSTRUCTIONS

Bank: [Bank Name]
Account Name: [Name]
Account #: [Number]
SWIFT/BIC: [Code]

Candidate Name	Job Title / Reference	Annual Salary	Comm. %	Total Fee
[Candidate Full Name]	[Position Title]	[\$[0.00]]	[0]%	[\$[0.00]]

Subtotal: \$[0.00]
Tax ([0] %): \$[0.00]
Amount Due: \$[0.00]

Notes: Placement is subject to [Number] days rebate period terms as per the signed service agreement.

Thank you for your business.