

# COMMISSION INVOICE

[Agency Name]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

**Invoice #:** [0000]  
**Date:** [Date]  
**Due Date:** [Date]

## BILL TO:

[Client Company Name]  
[Contact Person]  
[Street Address]  
[City, State, Zip]

Placement Details	Base Annual Salary	Fee %	Total Fee
<b>Candidate:</b> [Candidate Name] <b>Position:</b> [Job Title] <b>Start Date:</b> [Date]	\$[0.00]	[0]%	\$[0.00]
Subtotal: \$[0.00] Tax/VAT ([0]%) : \$[0.00]			
<b>Total Amount Due: \$[0.00]</b>			

## PAYMENT INSTRUCTIONS:

Bank Name: [Name]  
Account Name: [Name]

Account Number / IBAN: [Number]  
Swift/BIC: [Code]

*Thank you for your business.*