

PROFORMA INVOICE

[Repair Company Name]
[Street Address]
[City, State, Zip]
[Tax ID / VAT Number]

Date: _____
Proforma #: _____
Expiry Date: _____

Customer Information: [Customer Name]
[Company Name]
[Street Address]
[Phone/Email]
Machinery Details: Equipment: [Model/Name]
Serial No: [Number]
Service Type: [Repair/Overhaul]

Description of Parts / Labor	Qty/Hrs	Unit Price	Total
[Diagnostic Fee / Service Labor]			
[Replacement Part Name/Number]			
[Replacement Part Name/Number]			
[Shipping / Handling of Components]			
			Subtotal: \$0.00
			Tax (___ %): \$0.00

Grand Total: \$0.00

Terms & Conditions:

1. This is a proforma invoice, not a tax invoice.
2. Repair work will commence only after receipt of deposit/approval.
3. Estimated lead time for parts: [Number] days.

Payment Instructions: Bank: [Bank Name] | SWIFT: [Code] | Account: [Number]