

COMMISSION INVOICE

Invoice #: _____

Date: _____

[Brokerage Name]
[Address Line 1]
[Address Line 2]
[License Number]

BILL TO:
[Client Name/Company]
[Billing Address]
[Tax ID/EIN]

PROPERTY DETAILS:
[Property Name/Complex]
[Property Address]
[Total Number of Units]

Unit / Suite #	Transaction Type (Sale/Lease)	Contract Value	Commission Rate (%)	Amount
SUBTOTAL:				\$

Unit / Suite #	Transaction Type (Sale/Lease)	Contract Value	Commission Rate (%)	Amount
ADMIN/MARKETING FEES:				\$
TOTAL COMMISSION DUE:				\$

PAYMENT INSTRUCTIONS:

Bank Name: _____

Account Holder: _____

Routing #: _____

Account #: _____

Terms: Payable upon [Closing/Lease Execution]. Thank you for your business.

Authorized Signature