# COMMISSION INVOICE

[Brokerage Name]
[License Number]
[Address]
[Phone/Email]

**Invoice #:** ____________
**Date:** ____________
**Due Date:** ____________

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BILL TO (CLIENT)

[Client Name / Entity]
[Contact Person]
[Address]
[Tax ID/EIN]

PAYABLE TO

[Brokerage/Agent Name]
[Remittance Address]
[Wiring Instructions/ACH]

TRANSACTION SUMMARY

**Property:** [Property Name / Address]
**Transaction Type:** [Sale / Lease / Renewal]
**Closing/Execution Date:** [Date]

| Description | Basis (Sale Price / Lease Value) | Rate (%) | Amount |
|---|---|---|---|
| Listing Broker Commission | $ | % | $ |

| Description | Basis (Sale Price / Lease Value) | Rate (%) | Amount |
|---|---|---|---|
| [Administrative/Marketing Fee] | - | - | $ |

Subtotal: $__________
Tax (if applicable): $__________

**Total Due: $__________**

**Notes:** Please include invoice number on all remittances. Commission is earned and payable per the Listing Agreement dated [Date].