

INVOICE

Company Name
123 Business Street
City, State, Zip

Invoice #: _____
Date: _____
Due Date: _____

BILL TO

Client Name
Client Address
Tax ID: _____

PERFORMANCE SUMMARY

Reporting Period: _____
Total Sales Volume: \$_____

Commission Tier Description	Tier Range (Volume)	Rate	Tier Basis	Total
Tier 1 Commissions	\$0 - \$_____	____%	\$_____	\$_____
Tier 2 Commissions	\$_____ - \$_____	____%	\$_____	\$_____
Tier 3 Commissions	\$_____ +	____%	\$_____	\$_____

Subtotal: \$ _____
Adjustments/Fees: \$ _____
Amount Due: \$ _____

PAYMENT INSTRUCTIONS

Please make all checks payable to [Company Name]. For wire transfers, use Account:
_____ Swift: _____. Thank you for your business.