

FROM

[Your Company Name]

[Your Address]

[Tax ID / Business No.]

REFERRAL INVOICE

INVOICE #

[000]

DATE

[DD/MM/YYYY]

BILL TO

[Recipient Company Name]

[Recipient Address]

[Contact Email]

PAYMENT TERMS

[e.g. Net 30]

DUE DATE

[DD/MM/YYYY]

REFERRAL DESCRIPTION / LEAD NAME	CONTRACT VALUE	FEE %	AMOUNT
[Client Name / Project Reference]	[0.00]	[0%]	[0.00]
[Additional Referral Details]			[0.00]

Subtotal: [0.00]

Tax: [0.00]

Total Due: [0.00]

PAYMENT INSTRUCTIONS

Bank: [Name] | Account: [Number] | SWIFT/IBAN: [Code]

Thank you for the partnership.