

[AGENCY NAME]

[Street Address]
[City, State, Zip]
[Email/Website]

RECURRING MONTHLY BILL

Invoice #: [000-000]
Date: [Date]
Cycle: [Month, Year]

BILL TO:

[Client Contact Name]
[Client Company Name]
[Client Address]
[Client Email]

PAYMENT TERMS:

Due on: [Date]
Method: [Credit Card Auto-Pay / Wire Transfer]

Service Description	Qty/Hours	Rate	Amount
SEO Retainer: Monthly on-page & backlink management	1	\$0.00	\$0.00
Social Media Management: [X] Platforms, [X] Posts/week	1	\$0.00	\$0.00
PPC Management: Google/Meta Ads optimization fee	1	\$0.00	\$0.00

Service Description	Qty/Hours	Rate	Amount
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Content Marketing: ☒ Blog posts per month	[0]	\$0.00	\$0.00
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Subtotal: \$0.00
Tax: \$0.00
Total: \$0.00

Notes: This is a recurring invoice. Your payment method on file will be charged automatically on the due date. Thank you for your continued partnership.