

INVOICE

[MSP Company Name]
[Street Address]
[City, State, Zip]

Invoice #: [00000]
Date: [MM/DD/YYYY]
Due Date: [MM/DD/YYYY]

BILLED TO:

[Client Name]
[Contact Person]
[Client Address]
[Client Email]

SUBSCRIPTION PERIOD:

[Start Date] to [End Date]

Service Description	Quantity	Unit Price	Total
Managed IT Services - Gold Plan	[Qty]	[\$[0.00]]	[\$[0.00]]
Endpoint Security & Antivirus	[Qty]	[\$[0.00]]	[\$[0.00]]
Cloud Backup Storage (TB)	[Qty]	[\$[0.00]]	[\$[0.00]]
Microsoft 365 Licensing	[Qty]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]			
Tax (0%): \$[0.00]			

Amount Due: \$[0.00]

Payment Terms: Net 30. Please make checks payable to [MSP Company Name].

Notes: Thank you for your continued partnership. Support tickets can be opened via [Portal URL].