

STUDIO NAME

123 Design Lane
Art District, NY 10001
hello@studio.com

PROFORMA INVOICE

No: #0000
Date: MM/DD/YYYY

BILL TO

Client Name
Company Name
Street Address
City, State, Zip

PROJECT

Identity & Branding System
Phase: Concept Development

Description	Qty/Hrs	Rate	Amount
Logo Design & Visual Identity Strategy	1	\$0.00	\$0.00
Brand Guidelines Documentation (PDF)	1	\$0.00	\$0.00
Typeface Licensing & Asset Coordination	5	\$0.00	\$0.00
Subtotal \$0.00			
Tax (0%) \$0.00			
Total Due \$0.00			

PAYMENT TERMS

This is a proforma invoice provided for quotation purposes before work commences. 50% deposit required to initiate the project. Payment via Bank Transfer or Wire. All rights reserved until final payment is received.