

PROFORMA INVOICE

[Creative Studio Name]
[Address Line 1]
[Email/Phone]

INVOICE NUMBER [P-000]
DATE [DD/MM/YYYY]
PROJECT REF [Client Project Name]

CLIENT / BILL TO [Client Name]
[Company Name]
[Address Line 1]
[Tax ID / VAT No]
PAYMENT TERMS [Deposit Percentage]% Due Upfront
Estimated Delivery: [Date]
Currency: [USD/EUR/GBP]

SERVICE DESCRIPTION	QTY/HRS	RATE	AMOUNT
[Creative Service Name] [Brief scope of work/deliverables]	[0.0]	[0.00]	[0.00]
[Secondary Service/Usage Rights]	[0.0]	[0.00]	[0.00]

Subtotal [0.00]
Tax ([0]%) [0.00]
Total Estimate [0.00]

NOTES & TERMS

- 1. This is a proforma invoice based on the current project scope. Final billing may vary upon completion.
- 2. Transfer of intellectual property rights occurs only upon receipt of full payment.
- 3. Payment details: [Bank Name] | IBAN: [Number] | SWIFT: [Code]