

# CHARTERED INSTITUTE PROFESSIONAL INVOICE

[Organization Address Line 1]  
[City, State, Zip Code]  
[Tax ID / Registration Number]

**Invoice #:** [00000]  
**Date:** [Date]  
**Due Date:** [Date]

**Bill To:**

[Member Name]  
[Membership ID]  
[Address Line 1]  
[City, State, Zip]

**Membership Status:**  
[Current Tier/Grade]  
**Renewal Period:**  
[Year Start] - [Year End]

| Description                              | Quantity | Unit Price | Amount |
|------------------------------------------|----------|------------|--------|
| Annual Chartered Membership Fee          | 1        | \$0.00     | \$0.00 |
| Professional Indemnity Fund Contribution | 1        | \$0.00     | \$0.00 |
| Digital Journal Subscription             | 1        | \$0.00     | \$0.00 |
| Subtotal: \$0.00                         |          |            |        |
| Tax (0%): \$0.00                         |          |            |        |

**Total Due: \$0.00**

---

**Payment Instructions:**

Please include your Membership ID as a reference. Payments can be made via Bank Transfer to [Account Details] or via the online member portal.

*Late payments may result in the suspension of chartered status and associated professional designations.*