

RETAINER INVOICE

[Influencer Name/Entity]
[Email/Contact]

BILL TO

[Client Name / Agency]
[Campaign Name]
[Billing Address]

DETAILS

Invoice #: [000]
Date: [MM/DD/YYYY]
Billing Period: [Month, Year]

| DATE | ACTIVITY / DELIVERABLE | PLATFORM | HOURS/QTY | AMOUNT |
|--------|--------------------------------------|----------------|-----------|--------|
| [Date] | Monthly Retainer Base Fee | N/A | 1 | \$0.00 |
| [Date] | [Content Piece / Meeting / Shoot] | [IG/YT/TikTok] | [0.0] | \$0.00 |
| [Date] | [Content Piece / Meeting / Shoot] | [IG/YT/TikTok] | [0.0] | \$0.00 |
| - | Additional Overage / Production Fees | - | - | \$0.00 |

Subtotal: \$0.00
Tax (0%): \$0.00
Total Due: \$0.00

PAYMENT INSTRUCTIONS

Method: [PayPal/Bank Transfer/Stripe]
Account: [Details]

Due Date: [Net 30/Upon Receipt]