

INVOICE

[Your Agency Name]
[Street Address]
[City, State, Zip]
[Email/Phone]

INVOICE #
[001]

DATE
[Month Day, Year]

BILL TO:

[Client Name]
[Client Company]
[Client Email]

BILLING PERIOD:

[Month, Year]

Service Description	Rate	Amount
Monthly Social Media Retainer - Content Creation ([X] Posts/Week) - Community Management & Engagement - Monthly Analytics Reporting	[\$0,000.00]	[\$0,000.00]
Paid Social Ad Management - Campaign Optimization & A/B Testing	[\$000.00]	[\$000.00]

Subtotal: [\$0,000.00]

Tax: [\$0.00]

Total Due: \$[0,000.00]

Payment Terms: Due within [15] days via [Bank Transfer/PayPal/Stripe].

Thank you for your business!