

**[Business Name]**  
[Address Line 1]  
[Phone Number]  
[Email Address]

**BILL TO:**

**PROJECT SITE:**

[Job Address / Location Details]

[Compound, Tape, Sandpaper, Paint, Primer, etc.]

**Total Amount Due:**

**Notes / Terms:**

Payment is due within [X] days. Please make checks payable to [**Business Name**].