

INVOICE

[Your Name/Agency]
[Address Line 1]
[Email/Phone]

Invoice #: [000]
Date: [Date]
Due Date: [Date]

BILL TO:

[Client Name]
[Company Name]
[Address Line 1]
[Contact Email]

PROJECT:

[Campaign Name/Month]
Social Media Content Creation

Description	Quantity	Rate	Amount
Short-form Video Production (Reels/TikTok)	[0]	[\$[0.00]]	[\$[0.00]]
Static Feed Posts & Graphic Design	[0]	[\$[0.00]]	[\$[0.00]]
Copywriting & Caption Strategy	[0]	[\$[0.00]]	[\$[0.00]]

Description	Quantity	Rate	Amount
Community Management / Engagement	[0]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]			
Tax (0%): \$[0.00]			
Total Amount: \$[0.00]			

Payment Instructions:

Please transfer funds to [Bank Name] | Account: [Number] | Wire/Swift: [Code]
Late payments may be subject to a [0]% monthly fee.