

# BIRTHDAY ESTIMATE

Estimate #: [0000]  
Date: [MM/DD/YYYY]

[Planner Name/Company]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

**CLIENT:**

[Client Name]  
[Phone Number]  
[Email Address]

**EVENT DETAILS:**

Guest of Honor: [Name]  
Event Date: [Date]  
Venue: [Location Name]

Description	Quantity/Hrs	Unit Price	Total
Venue Rental & Coordination	[Qty]	\$0.00	\$0.00
Catering & Beverages	[Qty]	\$0.00	\$0.00
Decorations, Balloons & Floral	[Qty]	\$0.00	\$0.00
Entertainment (Music/Performer)	[Qty]	\$0.00	\$0.00

Description	Quantity/Hrs	Unit Price	Total
Cake & Specialty Desserts	[Qty]	\$0.00	\$0.00
Planning & Management Fee	[Qty]	\$0.00	\$0.00

Subtotal: \$0.00

Tax: \$0.00

Estimated Total: \$0.00

**Notes & Terms:**

This is an estimate only, not a final invoice. Prices are subject to change based on final guest count and vendor availability. A [00]% deposit is required to secure the date.