

[Your Name / Business Name]
[Street Address]
[City, State, Zip]
[Email Address]

INVOICE

No: [000]
Date: [Date]

Bill To:

[Client Name]
[Company Name]
[Client Address]

Due Date:
[Date]

Description	Quantity/Words	Rate	Amount
[Project Title/Article Name]	[Count]	[\$[0.00]]	[\$[0.00]]
[Editing/Research Fees]	-	-	[\$[0.00]]
			Subtotal: \$[0.00]
			Tax (0%): \$[0.00]
			Total Due: \$[0.00]

Payment Information:

PayPal: [Your Email] | Bank Transfer: [Account Details]

Thank you for your business!