

# INVOICE

[Your Name/Agency]  
[Street Address]  
[City, State, Zip]  
[Email/Phone]

**Invoice #:** [000]  
**Date:** [Date]  
**Due Date:** [Date]

## BILL TO:

[Client Name]  
[Company Name]  
[Street Address]  
[City, State, Zip]

Description (Article Title / Service)	Word Count / Qty	Rate	Total
[Blog Post Title 1]	[0,000]	[\$[0.00]]	[\$[0.00]]
[Blog Post Title 2]	[0,000]	[\$[0.00]]	[\$[0.00]]
SEO Keyword Research & Meta Descriptions	[1]	[\$[0.00]]	[\$[0.00]]
Licensed Stock Photography	[0]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]			
Tax: \$[0.00]			

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**Amount Due: \$[0.00]**

**Payment Instructions:**

Please make checks payable to: **[Name]**  
Direct Deposit / PayPal: **[Account Detail]**

*Thank you for your business!*