

PROJECT ESTIMATE

[Studio Name]
[Address Line 1]
[Email / Website]

Estimate #: [000]
Date: [MM/DD/YYYY]
Valid Until: [MM/DD/YYYY]

CLIENT

[Client Name]
[Company Name]
[Client Address]

PROJECT

[Project Title]
[Project Code / ID]

DESCRIPTION OF SERVICES	QUANTITY	HRSRATE	AMOUNT
[Phase 1: Discovery & Strategy] [Brief description of deliverables]	[0]	[0.00]	[0.00]
[Phase 2: Concept Development] [Brief description of deliverables]	[0]	[0.00]	[0.00]
[Phase 3: Production & Delivery] [Brief description of deliverables]	[0]	[0.00]	[0.00]
Subtotal: \$[0.00] Tax ([0] %): \$[0.00] Estimate Total: \$[0.00]			

NOTES & TERMS

1. This is an estimate, not a final invoice. Final costs may vary based on scope changes.
2. 50% deposit required to commence work.
3. Includes [X] rounds of revisions per phase.