

TAX INVOICE

[Company Name]

[Street Address]

[City, State, Zip]

[Tax ID / Business Number]

Invoice #: [00000]

Date: [Date]

Due Date: [Date]

BILL TO:

[Client Name]

[Client Business Name]

[Client Address]

[Client Tax ID]

EVENT DETAILS:

Event Date: [Date]

Venue: [Name/Location]

Guest Count: [000]

Description	Qty/Units	Unit Price	Total
[Service/Menu Item Name]	[0]	[0.00]	[0.00]
[Service/Menu Item Name]	[0]	[0.00]	[0.00]
[Staffing/Labor Charges]	[0]	[0.00]	[0.00]
[Equipment Rental]	[0]	[0.00]	[0.00]

Subtotal: [0.00]

Tax ([0] %): [0.00]

TOTAL: [0.00]

Payment Terms: [Net 30 / Due on Receipt]

Bank Details: [Bank Name] | **Account:** [00000000] | **Routing:** [000000]

Thank you for your business.