

TAX INVOICE

[Catering Company Name]
[Address Line 1]
[City, State, Zip]
[Tax ID / Business Number]

Invoice #: [00000]

Date: [DD/MM/YYYY]

Event Date: [DD/MM/YYYY]

Client:

[Customer Name]
[Contact Details]
[Event Venue Address]

Description of Service	Qty / Guests	Unit Price	Total
[Menu Package Name/Description]	[0]	[0.00]	[0.00]
[Beverage Service]	[0]	[0.00]	[0.00]
[Staffing & Equipment Rental]	[0]	[0.00]	[0.00]

Subtotal: [0.00]
Tax ([0]%): [0.00]

Grand Total: \$[0.00]

Payment Terms: [Net 30 / Due on Receipt]

Bank Details: [Bank Name] | Account: [Number] | Swift: [Code]

Thank you for choosing our catering services.