

# TAX INVOICE

[Restaurant Name]  
[Address Line 1]  
[Phone Number] | [Email]  
Tax ID/VAT No: [00-0000000]

**Invoice #:** [0001]  
**Date:** [DD/MM/YYYY]  
**Event Date:** [DD/MM/YYYY]

## Client Information:

[Client Name / Company]  
[Billing Address]  
[Phone/Email]

## Event Details:

Location: [Venue Name]  
Guest Count: [00]  
Service Type: [Buffet/Plated]

Description of Service / Items	Qty/Hrs	Unit Price	Amount
Catering Menu Package: [Name]	0	\$0.00	\$0.00
Beverage Service	0	\$0.00	\$0.00
Staffing & Service Labor	0	\$0.00	\$0.00
Equipment Rentals (Linens, China)	1	\$0.00	\$0.00

Subtotal: \$0.00  
Service Charge ([0] %): \$0.00  
Tax ([0] %): \$0.00

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**Total Amount: \$0.00**

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**Payment Terms:**

Please make checks payable to: [Restaurant Name]

Bank Transfer: [Bank Name] | Account: [Number] | Sort Code: [Code]

Due Date: [DD/MM/YYYY]

*Thank you for your business!*