

TAX INVOICE

[Catering Company Name]
[Street Address]
[City, State, Zip]
[Tax Registration Number]

Bill To:
[Client Company Name]
[Contact Person]
[Client Address]
[Client Tax ID]

Invoice #: [0000]
Date: [Date]
Event Date: [Date]
Terms: [Net 30]

Description	Qty/Guests	Unit Price	Amount
[Service Name - e.g., Buffet Lunch]	[0]	[0.00]	[0.00]
[Service Name - e.g., Staffing/Labor]	[0]	[0.00]	[0.00]
[Service Name - e.g., Equipment Rental]	[0]	[0.00]	[0.00]

Subtotal: [0.00]
Tax ([0] %): [0.00]
Service Charge: [0.00]

Total: [0.00]

Payment Instructions:
Bank Name: [Name] | Account Name: [Name] | Account #: [000000000]
Please include Invoice Number as payment reference.