

[Company Name]

[Business Address]
[City, State, Zip]
[Phone Number]
[Tax ID/ABN/VAT]

TAX INVOICE

Invoice #: [00000]
Date: [Date]
Due Date: [Date]

BILL TO:

[Client Name]
[Apartment Number/Address]
[City, State, Zip]
[Email Address]

Service Description	Quantity	Rate	Tax (%)	Total
[Service Name - e.g., Deep Clean]	[1]	[\$[0.00]]	[0%]	[\$[0.00]]
[Additional Service - e.g., Carpet Steam]	[1]	[\$[0.00]]	[0%]	[\$[0.00]]

Subtotal: \$[0.00]
Tax Amount: \$[0.00]
TOTAL DUE: \$[0.00]

Payment Information:

Bank Name: [Name] | Account Name: [Name] | BSB/Account #: [Number]

Please use invoice number as payment reference. Thank you for your business!