

TAX INVOICE

[Exhibition Planner Name]
[Business Address Line 1]
[City, State, Zip]
[Tax ID / VAT Number]

Invoice #: [0000]
Date: [Date]
Due Date: [Date]

Bill To:

[Client Name]
[Exhibitor/Company Name]
[Address Line 1]
[City, State, Zip]

Event Details:

Project: [Exhibition Name]
Venue: [Venue Name]
Booth #: [000]

Description of Services / Materials	Qty/Hrs	Rate	Total
Floor Plan Design & Management	-	-	-
Booth Construction & Installation	-	-	-
Equipment Rental (AV/Lighting)	-	-	-
On-site Coordination Services	-	-	-

Subtotal: \$0.00
Tax ([0] %): \$0.00

Grand Total: \$0.00

Payment Instructions:

Bank Name: [Bank Name]

Account Name: [Account Holder]

SWIFT/IBAN: [Details]

Please include Invoice # as reference. Thank you for your business.