

# TAX INVOICE

**[Wedding Planner Business Name]**  
[Street Address]  
[City, Country, Postcode]  
[Tax ID / VAT Registration Number]  
[Email / Phone]

**Invoice #:** [0000]  
**Date:** [DD/MM/YYYY]  
**Due Date:** [DD/MM/YYYY]

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## Client / Couple

[Client Names]  
[Address]  
[Contact Number]

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## Event Details

**Destination:** [City, Country]  
**Venue:** [Venue Name]  
**Wedding Date:** [DD/MM/YYYY]

Description of Services	Qty/Hrs	Rate	Total
[Service: e.g., Full Planning & Coordination Fee]	[0]	[0.00]	[0.00]
[Service: e.g., On-site Destination Management]	[0]	[0.00]	[0.00]
[Service: e.g., Travel & Accommodation Expenses]	[0]	[0.00]	[0.00]

Subtotal: [0.00]

Tax ([0]%): [0.00]

Total Amount: [0.00] [Currency]

### **Payment Instructions**

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Bank Name: [Name]

Account Name: [Name]

SWIFT/BIC: [Code]

IBAN/Account Number: [Number]

Reference: Invoice #[0000]

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Thank you for choosing us to plan your special day.

Terms: All destination fees are non-refundable after the commencement of international logistics planning.