

TAX INVOICE

Invoice #: [0000]
Date: [DD/MM/YYYY]

Planner / Company:

[Business Name]

[Tax ID / ABN]

[Address Line 1]

[Email/Phone]

Client / Parent:

[Client Name]

[Event Address]

[Birthday Person Name]

Description of Service/Items	Qty	Unit Price	Total
Event Management & Planning Fee	1	\$0.00	\$0.00
Venue Hire / Decoration Kit	1	\$0.00	\$0.00
Catering (Per Head)	0	\$0.00	\$0.00
Entertainment (Magic, Music, Games)	1	\$0.00	\$0.00
Miscellaneous / Party Favors	0	\$0.00	\$0.00
Subtotal: \$0.00			
Tax ([0] %): \$0.00			

Grand Total: \$0.00

Payment Instructions:

Bank Name: [Bank Name] | Account Name: [Name] | BSB/Routing: [000-000] | Account: [00000000]

Please include the invoice number as a reference for your payment.