

[INTERIOR DESIGN STUDIO NAME]

[Street Address]

[City, State, Zip]

[Email / Phone]

PROFORMA INVOICE

No: [Invoice #]

Date: [Date]

BILL TO

[Client Name]

[Client Address]

[Project Name/Reference]

PAYMENT TERMS

[e.g., 50% Deposit Required]

Validity: [30] Days

Description of Services / Items	Qty/Hrs	Rate	Amount
Design Consultation & Concept Development	-	0.00	0.00
3D Rendering & Floor Plans	-	0.00	0.00
Furniture, Fixtures & Equipment (FF&E)	-	0.00	0.00
Project Management & Coordination	-	0.00	0.00

Subtotal: 0.00

Tax ([0]%%): 0.00

Total Amount: 0.00 [Currency]

Notes & Instructions:

- 1. This is a proforma invoice, not a tax invoice. Goods/services will be provided upon receipt of payment.
- 2. Please include the invoice number as a reference for bank transfers.
- 3. Bank Details: [Bank Name] | Acc: [Number] | Swift: [Code]