

[STUDIO NAME]

[Address Line 1]
[City, State, Zip]
[Email/Phone]

PROFORMA INVOICE

Invoice #: [0000]
Date: [Date]
Project: [Project Name]

CLIENT

[Client Name]
[Billing Address]
[Contact Number]

SITE ADDRESS

[Project Site Address]
[Property Reference]

Description	Quantity/Hrs	Rate	Amount
[Service: e.g., Concept Design & Moodboards]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Service: e.g., 3D Rendering & Visualization]	[0.00]	[\$[0.00]]	[\$[0.00]]
[Item: e.g., Furniture Procurement Deposit]	[0.00]	[\$[0.00]]	[\$[0.00]]
Subtotal: \$[0.00]			

Tax ([0%]): \$[0.00]

Total Payable: \$[0.00]

PAYMENT TERMS & NOTES

- 1. Please note this is a proforma invoice provided prior to the delivery of goods/services.
- 2. Payment is required to initiate the procurement and design phase.
- 3. Bank Transfer: [Bank Name] | Account: [Number] | Routing: [Number]

Thank you for your business.