

PROFORMA INVOICE

Date: [Date]
Invoice #: [00000]

[Your Interior Design Firm Name]
[Street Address]
[City, State, Zip]
[Email / Phone]

BILL TO

[Client Name]
[Project Address]
[City, State, Zip]
[Contact Number]
PROJECT DETAILS

Project: [Project Name/Phase]
Estimated Timeline: [Start - End Date]
Designer: [Name]

SERVICE / ITEM DESCRIPTION	QTY/HRS	RATE	AMOUNT
Design Consultation & Concept Development	-	-	\$0.00
3D Rendering & Space Planning	-	-	\$0.00
Furniture, Fixtures & Equipment (FF&E) Procurement	-	-	\$0.00
Project Management & Site Supervision	-	-	\$0.00
Subtotal: \$0.00			
Tax (0%): \$0.00			

Total Due: \$0.00

NOTES & TERMS

- 1. This is a proforma invoice based on current project estimates.
- 2. A [00]% deposit is required to commence work.
- 3. Final costs may vary based on material selection and shipping rates.

Payment Instructions: [Bank Name / Account Details / Wire Info]