PROFORMA INVOICE

[Studio Name]
[Address Line 1]
[Email/Phone]

INVOICE NUMBER

#PRO-000

DATE

[DD/MM/YYYY]

CLIENT / BILL TO

[Client Name]
[Client Address]
[Contact Number]

PROJECT DETAILS

[Project Name/Ref]
[Property Location]
[Phase: e.g., Concept Design]

DESCRIPTION OF SERVICES / GOODS	QTY/HRS	UNIT PRICE	AMOUNT
[Service: e.g., Design Consultation & Floor Planning]	-	0.00	0.00
[Service: e.g., 3D Rendering & Material Specification]	-	0.00	0.00
[Product: e.g., Bespoke Cabinetry - Deposit]	-	0.00	0.00

Subtotal 0.00
Tax ([0]%) 0.00
Total Due [Currency] 0.00

PAYMENT TERMS & NOTES

1. This is a proforma invoice provided prior to the delivery of goods or services.

2. Payment is required to initiate the project procurement/design phase.

3. Bank Details: [Bank Name] | Account: [Number] | Sort Code: [Code]