

PROFORMA INVOICE

No: _____
Date: _____

[Consultant/Studio Name]
[Address Line 1]
[City, State, Zip]
[Email/Phone]

CLIENT / BILL TO

[Client Name]
[Project Address]
[Phone/Email]

PROJECT DETAILS

Project: [Project Name/Phase]
Consultant: [Lead Designer Name]
Valid Until: [Date]

Description of Services / Materials	Qty/Hrs	Rate	Amount
Design Consultation & Space Planning	-	-	0.00
3D Rendering & Visualization	-	-	0.00
FF&E Procurement (Furniture, Fixtures, Equipment)	-	-	0.00

Subtotal 0.00
Tax ([0]%) 0.00
Total [Currency] 0.00

PAYMENT TERMS & NOTES

- 1. This is a proforma invoice provided prior to the delivery of goods or services.
- 2. 50% deposit required to commence procurement/design phase.
- 3. Banking Details: [Bank Name] | Account: [Number] | Swift: [Code]