

OFFICIAL TAX INVOICE / RECEIPT

[Church Name]
[Street Address], [City, State, Zip]
[Tax ID / EIN Number]
[Phone Number] | [Email/Website]

Donor Information:

[Donor Name]
[Donor Address]
[Donor City, State, Zip]
[Donor ID/Envelope #]

Receipt Details:

Date Issued: [Date]
Receipt #: [Number]
Tax Year: [Year]

Date	Description / Fund Name	Payment Method	Amount
[Date]	[e.g. General Tithe / Building Fund]	[Cash/Check/Card]	\$0.00
[Date]	[Description]	[Method]	\$0.00
Total Contribution:			\$0.00

Thank you for your faithful support and generosity.

Authorized Signature

[Name/Title]

*Note: No goods or services were provided by the organization in return for the contribution, other than intangible religious benefits.
Please retain this document for your tax records.*