

TAX INVOICE

[Brokerage Name]
[License Number]
[Street Address]
[City, State, Zip]

Invoice No: [_____]
Date: [YYYY-MM-DD]
Due Date: [YYYY-MM-DD]

BILL TO:

[Client Name / Landlord]
[Company Name]
[Billing Address]
[Tax ID/EIN]

PROPERTY DETAILS:

[Property Name / Suite]
[Physical Address]
Tenant: [Company Name]

Description of Services	Lease Term	Total Lease Value	Rate (%)	Amount
Commercial Leasing Commission - [New/Renewal]	[Years/Months]	[\$[0.00]]	[0.00]%	[\$[0.00]]
Administrative / Marketing Fees	-	-	-	[\$[0.00]]

Subtotal: \$[0.00]
Tax ([0.00] %): \$[0.00]

Total Amount Due: \$[0.00]

Payment Instructions:

Bank Name: [Name]

Account Name: [Name]

Account Number: [Number]

Routing/Swift: [Number]

Thank you for your business. Please include Invoice Number as reference.