

INVOICE

[Your Name/Company Name]
[Address]
[Email/Phone]

Invoice # [000]
Date [Month DD, YYYY]
Due Date [Month DD, YYYY]

Bill To:

[Client Name]
[Company Name]
[Client Address]

Service Period:

[Start Date] to [End Date]

Description (Utility Type / Account #)	Units/Hours	Rate / % Fee	Total
Utility Audit & Review (Electric/Water/Gas)	[Qty]	[\$[0.00]]	[\$[0.00]]
Recovery/Refund Procurement Fee ([0]%)	[Refund Amt]	[0%]	[\$[0.00]]
Rate Optimization Consulting	[Hrs]	[\$[0.00]]	[\$[0.00]]

Subtotal: \$[0.00]

Tax: \$[0.00]

Amount Due: \$[0.00]

Payment Instructions:

Please make checks payable to [Company Name] or pay via [Bank/Transfer Details].

Thank you for your business.