PROFORMA INVOICE

[Company Name]
[Street Address]
[City, State, Zip]
[Tax ID / EIN]

No: [PI-0000]
Date: [MM/DD/YYYY]
Expiry: [MM/DD/YYYY]

CUSTOMER / CONSIGNEE

[Client Name]
[Company Name]
[Shipping Address]
[Phone Number]

PROJECT REFERENCE / SHIPPING INFO

Project: [Project Name]
Dispatch Via: [Freight Carrier]
Incoterms: [e.g. EXW, FOB]

Item Description	SKU/Code	Qty	Unit	Rate	Amount
[Material Name - e.g. Portland Cement Type I]	[SKU-01]	[0]	[Bags]	[0.00]	[0.00]
[Material Name - e.g. Rebar Grade 60 12mm]	[SKU-02]	[0]	[MT]	[0.00]	[0.00]

Subtotal: [0.00]
Tax ([0]%): [0.00]
Shipping: [0.00]

Total ([Currency]): [0.00]

PAYMENT TERMS & INSTRUCTIONS

Bank: [Bank Name] | SWIFT: [Code] | Account: [Number]
Note: This is a proforma invoice provided for quotation purposes. Production/Shipping begins upon receipt of deposit.