

MATERIAL SUPPLY INVOICE

Public Works Department

Invoice #: _____

Date: _____

Project ID: _____

VENDOR / SUPPLIER

SHIP TO / DELIVERY SITE

Item #	Description of Materials	Quantity	Unit	Unit Price	Total

Subtotal: \$ _____

Sales Tax: \$ _____

Shipping/Freight: \$ _____

Total Amount Due: \$ _____

NOTES / CERTIFICATIONS

All materials supplied meet the specifications required by the Public Works contract cited above. Compliance certificates attached where applicable.

Authorized Vendor Signature

Receiving Officer Signature