

THE GRANDE ESTATE

Luxury Venue & Gardens

INVOICE NO: #0000

DATE: [DATE]

EVENT DATE: [DATE]

BILLED TO

[Client Name]
[Address Line 1]
[City, State, Zip]

VENUE CONTACT

Events Department
concierge@grandestate.com
+1 (555) 000-0000

DESCRIPTION	QTY/HOURS	RATE	AMOUNT
Exclusive Venue Rental (Ballroom & Terrace)	1	\$0.00	\$0.00
Catering & Premium Beverage Service (Per Guest)	0	\$0.00	\$0.00

DESCRIPTION	QTY/HOURS	RATE	AMOUNT
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Floral Design & Decor Package	1	\$0.00	\$0.00
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On-site Coordination & Concierge Service	1	\$0.00	\$0.00
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Subtotal \$0.00
Service Charge (20%) \$0.00
Tax \$0.00
Total Balance \$0.00

Thank you for choosing The Grande Estate for your celebration.

Payments are due 30 days prior to the event date. Please refer to the contract for cancellation policies.